

**Job Description**

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| Job Title: | Lecturer in Creative Writing |
| Faculty/Professional Directorate: | Faculty of Arts, Cultures and Education |
| Subject Group/Team: | School of Humanities, Creative Writing |
| Reporting to: | Head of Department and/or Dean of Faculty |
| Duration: | Continuing |
| Job Family: | Academic |
| Pay Band: | 7 |
| Benchmark Profile: | Teaching and Research Band 7 |
| DBS Disclosure requirement: | N/A |
| Vacancy Reference: | Named Request 0970-22 |

**Details Specific to the Post**

**Background and Context**

We are seeking a dynamic practitioner whose work in creative writing engages with both traditional and contemporary forms and who has a developing publication record in established literary and academic contexts.

Hull has a long association with creative writing. The city was the home of poets Andrew Marvell and Philip Larkin, while the University counts Douglas Dunn and Roger McGough among its alumni. The present unit is a vibrant scholarly and teaching community, where students are taught by published authors in a supportive and engaging community. Creative Writing at Hull is distinguished by strong results in the National Student Survey reflecting sector-leading Student Experience and has produced Impact that was scored 4\* in the Research Excellence Framework. Creative Writing is taught across three programmes at the University of Hull, as a joint honours subject with English, Film and Games Design and is distinguished by award-winning teacher, authors and collaborative practitioners. Teaching is offered through a combination of workshops and seminars, with close attention to the development of different genres, from fantasy, science fiction, non-fiction, scriptwriting, short stories and contemporary prose. A contemporary, student-focused subject, Creative Writing at the University of Hull is aware of the opportunities, and pitfalls, of contemporary technologies including AI and LLMs and is focused on upskilling students for their future careers.

We are open to the possibility of job share, which will look like two suitable candidates making up the 1.0 FTE.

### Specific Duties and Responsibilities of the post

Applicants will be able to provide evidence of a track record of excellence in research and teaching, including a portfolio of publications whose number and quality are commensurate with career stage. We are also seeking evidence of a commitment to student-focussed teaching, public engagement and the capacity for knowledge exchange.

* Evidence of teaching experience.
* Evidence of sustained and developing research and publication activity.
* Commitment to innovative approaches to teaching.
* Excellent communication skills: written, online and face-to-face.
* Evidence of self-motivation and the ability to work both independently and collegiately, managing and prioritising within a varied workload.

In your covering letter please refer directly to the criteria, given in the person specification below. Applications are assessed by the selection panel according to these criteria.

**GENERIC JOB DESCRIPTION**

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time or due to changing needs in the department. Candidates should note that there may not be an immediate requirement to carry out all the activities listed below.

### Overall Purpose of the Role

The standard academic role at the University includes a combination of teaching, research, scholarship and administration. While all roles will combine these areas of work, the relative weight of each will vary from level to level and over time for individual role holders.

This is typically the entry level post for an academic career and the duties and responsibilities are appropriate for the early stage academic. It is expected that role holders will be developing their skills and competencies in a way which will promote growth into the full academic role.

Newly appointed Teaching and Research staff at this level will teach as a member of a teaching team in a developing capacity within an established programme of study, with the support of a mentor as per induction procedures.

The role holder:

* Will develop research objectives and proposals for own or joint research and conduct individual and collaborative research projects.
* May oversee postgraduate students and act as a personal tutor for students within the department.

**Main Work Activities**

### Teaching and Learning

1. Teach in a variety of settings from small group tutorials to large lectures
2. Identify learning needs of students and define appropriate learning objectives
3. Ensure that content, methods of delivery and learning materials will meet the defined learning objectives
4. Develop own teaching materials, methods and approaches with guidance
5. Develop the skills of applying appropriate approaches to teaching
6. Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback
7. Translate knowledge of advances in the subject area into the course of study
8. Select appropriate assessment instruments and criteria, assess the work and progress of students by reference to the criteria and provide constructive feedback to students
9. Supervise the work of students, provide advice on study skills and help them with learning problems

**Research**

* Identify and conduct own or joint areas of research
* Develop research objectives and proposals of own or joint research
* Write up research work for publication
* Continually update knowledge and understanding in field or specialism
* Prepare proposals and applications to external bodies, e.g. for funding and accreditation purposes
* Engage in continuous personal development
* Write and submit titles and abstracts for conference papers

**Relationships and Team working**

* Liaise with colleagues and students
* Build internal contacts and participate in internal networks for exchange of information and to form relationships for future collaboration, for example faculty committees
* Join external networks to share information and identify potential sources of funds
* Collaborate with academic colleagues on course development, curriculum changes and the development of research activity
* Attend and contribute to subject group meetings
* May be expected to act as Module leader
* Contribute to collaborative decision-making with colleagues on academic content, and on the assessment of students’ work
* Share responsibility in deciding how to deliver modules and assess students

### Additionally the post holder will be required to:

* Fulfil the employees’ duties described in the University’s health and safety policies and co-operate with the health and safety arrangements in place within the department. May be required to undertake specific health and safety roles on request e.g. Display screen equipment assessor, departmental safety officer, fire warden
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices This includes undertaking mandatory equality and diversity training
* Comply with University regulations, policies and procedures
* Where a candidate cannot demonstrate experience of teaching and /or they do not already hold a Postgraduate Certificate in Academic Practice, they will be required to undertake a Postgraduate Certificate in Academic Practice if successful. Proven experience of teaching would include sufficient breadth or depth of specialist knowledge in the discipline and of teaching methods and techniques

**PERSON SPECIFICATION – Teaching and Research Band 7**

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| **Specification** | **Essential** | **Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | * A good degree and a PhD or equivalent in a relevant discipline * Recognised professional accreditation (where appropriate) * Expected to undertake PCAP within 2 years if limited teaching experience, unless the candidate already has a relevant qualification |  | Application  Interview  Other |
| **Work Experience**  Ability to undertake duties of the post | **Evidence of:**   * Ability to teach effectively at undergraduate and postgraduate level * An emerging track record of high-quality research output * Supervision of undergraduate and postgraduate research projects * Engagement with performance writing, spoken word or live literature * Experience in scriptwriting. * Interest in interdisciplinary or collaborative practice across writing, theatre, art and design. | * Involvement in applying for research funding * Experience in digital writing platforms (e.g. multimedia storytelling) * Work that intersects with digital arts, video, audio, or immersive technologies * Writing for screen/games | Application  Interview  Other |
| **Skills and Knowledge**  Includes abilities and intellect | **Evidence of:**   * An active contribution to University activities such as committees and research groups * An extensive knowledge and understanding of undergraduate and postgraduate education * An ability to communicate complex conceptual ideas to widely divergent audiences * Ability to experiment with form, voice, and medium in response to new cultural and technological contexts * A collaborative approach to curriculum development and creative projects | * A creative research vision for development, implementation and delivery of successful research projects * Understanding of publishing landscapes, from independent presses to digital outlets. | Application  Interview  Other |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act 2010) | **Evidence of:**   * Dynamism * Willingness/make a positive contribution to University activities and initiatives including open days, graduation ceremonies etc and expectation to undertake administrative activities * Working in an open and transparent way, providing information and communicating effectively with colleagues * Collaborative working * Commitment to continuous Professional Development |  | Application  Interview  Other |